

#### ACN 075 760 655

# **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the 2019 Annual General Meeting (**Meeting**) of the Shareholders of Fitzroy River Corporation Limited ACN 075 760 655 (**Company**) will be held at the Company's registered office and principal place of business at Suite 6.02, Level 6, 28 O'Connell Street, Sydney, NSW 2000, on **Wednesday 13 November 2019** at **10:00** am **AEDT.** 

# <u>AGENDA</u>

#### **ANNUAL REPORT**

To receive and consider the Financial Report together with the Directors' Report (including the Remuneration Report) and Auditor's Report for the financial year ended 30 June 2019.

#### **RESOLUTIONS**

## **Ordinary Business**

## 1. Adoption of Remuneration Report for the year ended 30 June 2019:

To consider, and if thought fit, to pass, the following as an **ordinary resolution**:

"That for the purpose of section 250R (2) of the Corporations Act, the Remuneration Report for the financial year ended 30 June 2019 be adopted."

## **Voting Exclusion Statement:**

In accordance with section 250R (4) of the Act, no member of the key management personnel of the Company or a closely related party of such a member may vote on Resolution 1.

However, in accordance with the Act, a person described above may vote on Resolution 1 if:

- it is cast by such person as proxy for a person who is permitted to vote, in accordance with the direction specified on the proxy form how to vote; or
- it is cast by the Chairman as proxy for a person who is permitted to vote, in accordance with an express direction specified on the proxy form to vote as the proxy decides.

## Chairman appointed as proxy:

If the Chairman is appointed as a proxy for a person who is permitted to vote on this Resolution 1, the Chairman will vote any proxies which do not indicate on their proxy form the way the Chairman must vote, in <u>favour</u> of Resolution 1.

#### Note:

The outcome of Resolution 1 is advisory only and does not bind the Company or the Directors.

# 2. Re-election of Mr Malcolm McComas as a Director of the Company

To consider, and if thought fit, to pass, the following as an **ordinary resolution**:

"That Mr Malcolm McComas, retiring in accordance with Rule 7.3 (a) of the Constitution, be elected as a Director of the Company."

# Chairman appointed as proxy:

If the Chairman is appointed as a proxy for Resolution 2, the Chairman will vote any proxies which do not indicate on their proxy form the way the Chairman must vote, in <u>favour</u> of Resolution 2.

By Order of the Board

**Justin Clyne** 

Company Secretary & Non-Executive Director

11<sup>th</sup> October 2019

#### PROXY INSTRUCTIONS

#### General

A proxy form is attached to this Notice. Shareholders are advised that:

- each shareholder has a right to appoint a proxy to attend and vote for them;
- the proxy need not be a shareholder of the Company; and
- a shareholder who is entitled to cast two or more votes may appoint either one or two proxies and may
  specify the proportion or number of votes each proxy is appointed to exercise. If the appointment is for
  two proxies and does not specify the proportion or number of votes each proxy may exercise, then, in
  accordance with section 249X (3) of the Corporations Act and Rule 6.16 (n) of the Constitution, each proxy
  may exercise half of the votes.

The shareholder may specify the manner in which the proxy is to vote on each resolution or may allow the proxy to vote at his or her discretion.

In accordance with section 250BA of the Corporations Act, the Company specifies that the proxy form (and the power of attorney or other authority, if any, under which the proxy form is signed) or a copy or facsimile which appears on its face to be an authentic copy of the proxy form (and the power of attorney or other authority) must be received by the Company's share registry, Boardroom Pty Limited, by **10.00 am AEDT on** 

Monday 11 November 2019. A proxy may be lodged with Boardroom Pty Limited:

- online, at www.votingonline.com.au/fitzroyagm2019
   or as a registered user via InvestorServe or the Boardroom App;
- by mail, at Boardroom Pty Limited, GPO Box 3993, Sydney 2001;
- by hand, at Boardroom Pty Limited, Level 12, 225 George Street, Sydney NSW 2000; or
- by facsimile, on +61 2 9290 9655.

The proxy form must be signed by the shareholder or his/her attorney duly authorised in writing or, if the shareholder is a body corporate, in a manner permitted by the Corporations Act. In the case of Shares jointly held by two or more persons, at least one joint holder must sign the proxy form.

### **Voting by Proxy:**

## Proxy vote if appointment specifies way to vote

Section 250BB (1) of the Corporations Act provides that an appointment of a proxy may specify the way the proxy is to vote on a particular resolution and, **if it does**:

- the proxy need not vote on a show of hands, but if the proxy does so, the proxy must vote that way (i.e. as directed); and
- if the proxy has 2 or more appointments that specify different ways to vote on the resolution the proxy must not vote on a show of hands.

# Transfer of non-chair proxy to chair in certain circumstances

Section 250BC of the Corporations Act provides that, if:

- an appointment of a proxy specifies the way the proxy is to vote on a particular resolution at a meeting of the Company's members; and
- the appointed proxy is not the chair of the meeting; and
- at the meeting, a poll is duly demanded on the resolution; and
- either of the following applies:
  - the proxy is not recorded as attending the meeting (where an attendance record is made);
  - the proxy does not vote on the resolution,

the chair of the meeting is taken, before voting on the resolution closes, to have been appointed as the proxy for the purposes of voting on the resolution at the meeting.

#### **Record Date**

For the purposes of regulation 7.11.37 of the Corporations Regulations, the Company determines that Shareholders recorded on the Company's register at **7.00 pm (AEDT) on Monday 11 November, 2019** (Record Date) will be entitled to attend and vote at the Meeting. If you are not the registered Shareholder in respect of a particular Share on the Record Date, you will not be entitled to vote in respect of that Share.

If you cannot attend the Meeting in person, you are encouraged to sign and deliver the proxy form attached to this Notice and return it in accordance with the instructions set out below.

#### **GLOSSARY**

For assistance in considering the Notice, the following words are defined here:

**Board** means the board of directors of the Company.

Company means Fitzroy River Corporation Ltd (ACN 075 760 655) (ASX Code: FZR).

Closely Related Party in relation to a member of the Key Management Personnel, means the member's spouse, child or dependant (or a child or dependant of the member's spouse), anyone else in the member's family who may be expected to influence or be influenced by the member in the member's dealing with the Company, and any company the member controls.

**Constitution** means the constitution of the Company.

**Director** means a director of the Company.

**Key Management Personnel** means key management personnel and has the same meaning as defined in the Corporations Act and Australian accounting standards and includes the Directors of the Company and member of management as described in the Company's Annual Report.

Notice or Notice of Meeting means this notice of annual general meeting.

Share means an ordinary share in the capital of the Company.

## EXPLANATORY MEMORANDUM

The following information should be noted in respect of the various matters contained in the accompanying Notice.

## **Annual Report**

Section 317 of the Corporations Act requires the directors to lay before the annual general meeting the financial report, the directors' report (including the Remuneration Report) and the auditor's report for the last financial year that ended before the annual general meeting. Those holders that elected to receive a printed copy of the annual report will have received a copy with this Notice.

In accordance with sections 250S and 250SA of the Corporations Act, shareholders will be provided with a reasonable opportunity to ask questions about or make comments on the management of the Company and the Remuneration Report but no formal resolution to adopt the Annual Report will be put to shareholders at the Meeting.

All resolutions are ordinary resolutions.

#### Resolution 1 - Adoption of Remuneration Report for the year ended 30 June 2019

Section 300A of the Corporations Act specifies certain information be included in the Remuneration Report of the Company's annual report. Section 250R (2) of the Corporations Act requires a resolution that the Remuneration Report be adopted be put to a vote of shareholders at the Company's annual general meeting. The Remuneration Report is set out in the Directors' Report within the Financial Report of the Company for the year ended 30 June 2019.

The Remuneration Report is for consideration and adoption by way of non-binding resolution. The vote on this Resolution is advisory only and does not bind the Directors of the Company. However, the Board will take the outcome of the vote into consideration when reviewing the remuneration practices and policies of the Company.

At the Company's 2018 AGM the votes cast against the remuneration report considered at that AGM were only 1.10%, as such no strike was recorded.

The Remuneration Report for the last financial year is set out within the Directors' Report section of the Company's Annual Report. The Directors' Report also contains biographical details of Mr McComas, including his qualifications and experience.

#### Resolution 2 - Re-election of Mr Malcolm McComas as a Director of the Company

Mr McComas was appointed by the Board as a Director on 26 November 2012 and was reappointed at the 2013, 2014 and 2016 Annual General Meetings. As at least one director is required to retire by rotation each year, Mr McComas retires and offers himself for election by the members. Mr McComas is currently the non-executive chairman.



#### All Correspondence to:

By Mail Boardroom Pty Limited

GPO Box 3993

Sydney NSW 2001 Australia

**By Fax:** +61 2 9290 9655

Online: www.boardroomlimited.com.auBy Phone: (within Australia) 1300 737 760

(outside Australia) +61 2 9290 9600

## YOUR VOTE IS IMPORTANT

For your vote to be effective it must be recorded before 10.00am (AEDT) on Monday 11 November 2019.

## ■ TO VOTE ONLINE

STEP 1: VISIT https://www.votingonline.com.au/fitzroyagm2019

STEP 2: Enter your Postcode OR Country of Residence (if outside Australia)

STEP 3: Enter your Voting Access Code (VAC):



**BY SMARTPHONE** 

Scan QR Code using smartphone QR Reader App

# TO VOTE BY COMPLETING THE PROXY FORM

## STEP 1 APPOINTMENT OF PROXY

Indicate who you want to appoint as your Proxy.

If you wish to appoint the Chair of the Meeting as your proxy, mark the box. If you wish to appoint someone other than the Chair of the Meeting as your proxy please write the full name of that individual or body corporate. If you leave this section blank, or your named proxy does not attend the meeting, the Chair of the Meeting will be your proxy. A proxy need not be a securityholder of the company. Do not write the name of the issuer company or the registered securityholder in the space.

#### Appointment of a Second Proxy

You are entitled to appoint up to two proxies to attend the meeting and vote. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by contacting the company's securities registry or you may copy this form.

To appoint a second proxy you must:

(a) complete two Proxy Forms. On each Proxy Form state the percentage of your voting rights or the number of securities applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded.

(b) return both forms together in the same envelope.

## STEP 2 VOTING DIRECTIONS TO YOUR PROXY

To direct your proxy how to vote, mark one of the boxes opposite each item of business. All your securities will be voted in accordance with such a direction unless you indicate only a portion of securities are to be voted on any item by inserting the percentage or number that you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item for all your securities your vote on that item will be invalid.

# Proxy which is a Body Corporate

Where a body corporate is appointed as your proxy, the representative of that body corporate attending the meeting must have provided an "Appointment of Corporate Representative" prior to admission. An Appointment of Corporate Representative form can be obtained from the company's securities registry.

### STEP 3 SIGN THE FORM

The form must be signed as follows:

**Individual:** This form is to be signed by the securityholder.

**Joint Holding**: where the holding is in more than one name, all the securityholders should sign.

**Power of Attorney:** to sign under a Power of Attorney, you must have already lodged it with the registry. Alternatively, attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** this form must be signed by a Director jointly with either another Director or a Company Secretary. Where the company has a Sole Director who is also the Sole Company Secretary, this form should be signed by that person. **Please indicate the office held by signing in the appropriate place.** 

## STEP 4 LODGEMENT

Proxy forms (and any Power of Attorney under which it is signed) must be received no later than 48 hours before the commencement of the meeting, therefore by **10.00am (AEDT) on Monday 11 November 2019.** Any Proxy Form received after that time will not be valid for the scheduled meeting.

#### Proxy forms may be lodged using the enclosed Reply Paid Envelope or:

■ Online https://www.votingonline.com.au/fitzroyagm2019

**■ By Fax** + 61 2 9290 9655

Boardroom Pty Limited GPO Box 3993,

Sydney NSW 2001 Australia

In Person Boardroom Pty Limited Level 12, 225 George Street, Sydney NSW 2000 Australia

#### Attending the Meeting

If you wish to attend the meeting please bring this form with you to assist registration.

# Fitzroy River Corporation Ltd ACN 075 760 655

			If this is incorrect, p correction in the sp broker should advis	s as it appears on the co please mark the box wi lace to the left. Security se their broker of any ch cannot change owners	ith an "X" an rholders spo nanges.	nd make the insored by a
PROXY FORM						
STEP 1	APPOINT A PROXY					
I/We being a m	ember/s of Fitzroy River Corporation Ltd (	Company) and entitled to attend and vote here	by appoint:			
	the Chair of the Meeting (mark box)					
	NOT appointing the Chair of the Meeting as your proxy below	your proxy, please write the name of the pers	on or body corporate (exc	cluding the registered se	ecurityholde	r) you are
Company to be meeting, to act Chair of the Me	e held at the Suite 6.02, Level 6, 28 O'Connel on my/our behalf and to vote in accordance setting authorised to exercise undirected prox	ndividual or body corporate is named, the Chai I Street, Sydney, NSW 2000 on Wednesday 13 with the following directions or if no directions cies on remuneration related matters: If I/we have not directed my/our proxy how to vote in res	3 November, 2019 at 10.0 have been given, as the practice appointed the Chair of	00 am (AEDT) and at ar roxy sees fit. f the Meeting as my/our	ny adjournmo r proxy or th	ent of that e Chair of
to exercise my.	our proxy in respect of this Resolution even	n though Resolution 1 is connected with the	remuneration of a membe	er of the key managem	ent personr	nel for the
		favour of Resolutions 1 and 2. If you wish to ide a direction by marking the 'Against' or 'Abst			∕ith a directio	on to vote
STEP 2	VOTING DIRECTIONS  * If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in calculating the required majority if a poll is called.					
Resolution 1	To Adopt the Remuneration Report			For	Against	Abstain*
Resolution 2	Re-Election of Mr McComas as a director	of the Company				
STEP 3	SIGNATURE OF SECURITYH This form must be signed to enable your d					
Individual or Securityholder 1		Securityholder 2		Securityholder 3		
Sole Director and Sole Company Secretary		Director		Director / Company Secretary		
Contact Name 2019p		Contact Daytime Telephone		Date	1	1