

ASX/ NEWS RELEASE

8 July 2024

UNMARKETABLE PARCEL SALE FACILITY & SHARE SALE FACILITY

Fitzroy River Corporation Ltd (**Fitzroy** or the **Company**) is pleased to announce that it has initiated two facilities designed to allow shareholders with \$1,000 worth of shares or less to sell their shares in the Company cost-effectively and simply, while also assisting the Company to reduce the costs associated with servicing smaller holdings.

Unmarketable Parcel Sale

Consistent with the ASX Listing Rules and the Company's Constitution, and recognising that the cost to shareholders of selling very small holdings can be disproportionately high, shareholders with less than a marketable parcel of shares as at the record date of Friday, 5 July 2024 (i.e. below a value of \$500 based on the Company's last traded share price prior to the close of trading on the record date of \$0.135) will shortly receive a letter in the form attached.

This letter, expected to be distributed on 12 July 2024, explains that, unless those shareholders advise the Company (or the Company's share registry) otherwise, their shares will be sold on market and the proceeds remitted to them free of brokerage and handling fees. Those shareholders who wish to retain their shares must return the form which will be enclosed with the letter which states that they wish to retain their shareholding, otherwise their shares will be sold.

Share Sale Facility

The voluntary share sale facility will be available to shareholders who have holdings that are worth between \$500 and \$1,000 as at the record date of Friday, 5 July 2024 (**Record Date**) based on the Company's last traded share price prior to the close of trading on the Record Date of \$0.135. These shareholders will also be able to sell their holdings free of brokerage and handling fees.

Shareholders who wish to take up this offer must complete the form which will be enclosed with the letter sent to them in accordance with the instructions. A copy of this letter is attached and is expected to be distributed on 12 July 2024. Shareholders in this category who wish to retain their shares are not required to do anything.

Documentation regarding each facility outlined above will shortly be sent to all shareholders holding shares to a value of \$1,000 or less.

This announcement has been authorised for release by the Board of Fitzroy.

For further information, please contact:

Malcolm McComas Chair 0412 016 009 mccomas.m@gmail.com



12 July 2024

Dear Shareholder,

Opportunity to sell Fitzroy River Shares for holders of Unmarketable Parcels

1. The Program

Fitzroy River Corporation Ltd ("Fitzroy River") (ASX:FZR) is pleased to provide an opportunity for you to sell your shareholding without incurring any brokerage or handling costs.

This program is available to eligible shareholders who, at 5.00pm (AEST) on Friday, 5 July 2024 (**"Record Date"**), were holders of fully paid ordinary shares in Fitzroy River (**"Fitzroy River Shares"**) valued at less than A\$500 (**"Unmarketable Parcel"**) whose registered address is in Australia or New Zealand (the **"Program"**).

Our records show that you held an Unmarketable Parcel at the Record Date, and accordingly your holding of Fitzroy River Shares is eligible for this Program.

Based on a price of A\$0.135 per Fitzroy River Share, being the last traded price of Fitzroy River Shares on the Australian Securities Exchange ("ASX") prior to the close of trading on the Record Date, an Unmarketable Parcel is any holding of 3,703 Fitzroy River Shares or less.

Fitzroy River recognises that there are many shareholders who hold Unmarketable Parcels who may find it difficult or expensive to dispose of their Fitzroy River Shares. This Program provides eligible shareholders with a convenient way to sell Fitzroy River Shares and at the same time allows the company to reduce the significant costs associated with administering many small shareholdings.

This Program closes at 5.00pm (AEST) on Friday, 30 August 2024 ("Closing Date").

Information in this letter and in the enclosed documents will assist you to make a choice whether to:

- Sell your holding; or
- Retain your existing holding.

2. To sell your holding

If you wish to dispose of your Fitzroy River Shares without incurring any brokerage or handling costs, then you do not need to do anything and your Fitzroy River Shares will be sold.

If you choose to do nothing, **ALL** of your Fitzroy River Shares will be sold and the proceeds from the sale will be paid to you using the direct credit payment details recorded for your holding by EFT. You will not incur any brokerage or handling costs associated with the disposal of your Fitzroy River Shares. If you wish to update your direct credit instructions, please contact Fitzroy River's share registry, Boardroom Pty Limited ("**Boardroom**"), on 1300 737 760 (+61 2 9290 9600 international).

On **12 July 2024**, Fitzroy River also made available a share sale facility to eligible shareholders who at the Record Date were holders of Fitzroy River Shares valued at less than A\$1,000 but more than A\$500 whose registered address is in Australia or New Zealand (the **"Share Sale Facility"**).

If you do nothing, **ALL** of your Fitzroy River Shares will be pooled with other Unmarketable Parcels under the Program and with any Fitzroy River Shares to be sold under the Share Sale Facility and sold on the ASX. In addition, if you do nothing, you will be deemed to appoint Fitzroy River as your agent to receive any notice (and any update of that document) that anyone involved in the sale facility is required to provide under the *Corporations Act 2001* (Cth).



Sale proceeds

The sale proceeds to which you will be entitled will be calculated by dividing the aggregate of the total proceeds from the sale of all Fitzroy River Shares sold under this Program and the total proceeds from the sale of all Fitzroy River Shares sold under the Share Sale Facility, by the total number of Fitzroy River Shares sold under this Program and the Share Sale Facility, and multiplied by the number of Fitzroy River Shares you held, rounded up to the nearest point one of a cent. All participants who have their Fitzroy River Shares sold under this Program and the Share Sale Facility will receive the same average price per Fitzroy River Share.

This price may be more or less than the actual price at which your Fitzroy River Shares are sold.

The proceeds to which you are entitled will be remitted to you as soon as it is practicable, using the direct credit payment details recorded for your holding by EFT (if you have previously provided banking instructions to Fitzroy River's share registry) or alternatively you will be paid by cheque. You will not incur any brokerage or handling costs associated with the disposal of your Fitzroy River Shares. If you wish to update your direct credit instructions, please contact Boardroom. Details can be updated online at https://www.investorserve.com.au/ via Registered User Login.

The proceeds to which you are entitled will be remitted to you as soon as it is practicable. You will be notified by way of a transaction confirmation statement of the number of your Fitzroy River Shares sold, and the price and total sale proceeds. The transaction confirmation statement will be issued in accordance with the communications instructions as advised to the share registry.

If your Fitzroy River Shares are in a CHESS holding, Fitzroy River may, after the Closing Date, move your Fitzroy River Shares from the CHESS holdings to an issuer sponsored holding for the purpose of the sale facility.

3. To retain your existing holding

If you wish to retain your existing holding of Fitzroy River Shares, then you must:

- complete and return the enclosed Share Retention Form to Boardroom so that it is received by Boardroom no later than the Closing Date; or
- make your own arrangements outside of the Program to purchase additional Fitzroy River Shares so that your shareholding is worth at least A\$500 by the Closing Date. If you have more than one holding of Fitzroy River Shares, then you can contact Boardroom to assist with consolidating them into a single holding. In order to ensure that your Fitzroy River Shares are not sold by Fitzroy River, any additional Fitzroy River Shares must be held in the same holding as your current Fitzroy River Shares (i.e. you must advise your broker to purchase the Fitzroy River Shares under the same Holder Identification Number (HIN) or Securityholder Reference Number (SRN) that is stated on the enclosed forms) and must be registered by the Closing Date.

4. Important information

It is important that you read and understand this letter and the enclosed Share Retention Form.

The market price of Fitzroy River Shares is subject to change from time to time. Whilst Fitzroy River and its nominee broker, Taylor Collison Limited (**"Broker"**) will endeavour to ensure the best available sale price is achieved for your Fitzroy River Shares under this Program, no assurance or certainty can be provided by Fitzroy River or the Broker about the price at which Fitzroy River Shares are sold. Up to date information on the market price of Fitzroy River Shares is available on the ASX website (www.asx.com.au), or in the business section of your local newspaper.

This Program does not take into account the individual investment objectives, financial situation or particular needs of each eligible shareholder. You should consider seeking independent financial and taxation advice before making a decision as to whether or not to participate in this Program.



Fitzroy River, its directors and officers, and the Broker make no recommendation as to whether you should participate in the Program and none of them should be taken to be giving any financial advice to you. However, if you wish to participate in the Program, there are advantages compared with using your own broker as no brokerage or handling fees are payable by you under the Program.

5. Enquiries

If you have any further questions, please contact Boardroom on 1300 737 760 (+61 2 9290 9600 international) or Fitzroy River via enquiries@fitzroyriver.net.au.

Yours faithfully,

nam

Malcolm McComas Chair





12 July 2024

Dear Shareholder,

Opportunity to sell your Fitzroy River Shares through the Share Sale Facility Program

1. The Program

Fitzroy River ("Fitzroy River") (ASX:FZR) is pleased to provide an opportunity for you to sell your shareholding without incurring any brokerage or handling costs.

This program is available to eligible shareholders who, at 5.00pm (AEST) on Friday, **5 July 2024** (**"Record Date"**), were registered as holders of fully paid ordinary shares in Fitzroy River (**"Fitzroy River Shares"**) valued at less than A\$1,000 but more than A\$500 (**"Eligible Parcel"**) whose registered address is in Australia or New Zealand (the **"Program"**).

Our records show that you held an Eligible Parcel of Fitzroy River Shares at the Record Date, and accordingly your holding of Fitzroy River Shares is eligible for this Program.

Based on a price of A\$0.135 per Fitzroy River Share, being the last traded price of Fitzroy River Shares on the Australian Securities Exchange ("ASX") prior to the close of trading on the Record Date, an Eligible Parcel is any holding of between 3,703 Fitzroy River Shares and 7,407 Fitzroy River Shares.

Fitzroy River recognises that there are many shareholders who hold Eligible Parcels of Fitzroy River Shares who may find it difficult or expensive to dispose of their Fitzroy River Shares.

This Program provides eligible shareholders with a convenient way to sell Fitzroy River Shares and at the same time allows the company to reduce its significant costs associated with administering many small shareholdings.

This Program closes at 5.00pm (AEST) on Friday, 30 August 2024 ("Closing Date").

Information in this letter and in the enclosed documents will assist you to make a choice whether to sell your holding.

2. To sell your holding

If you wish to participate in the Program to dispose of your Fitzroy River Shares without incurring any brokerage or handling costs, then you need to:

- (a) complete the Share Sale Facility's "Participation Form for Issuer-Sponsored Holders" if you are an issuer-sponsored holder and send the form to the Fitzroy River share registry, Boardroom Pty Limited ("Boardroom"), so that it is received by Boardroom no later than the Closing Date; or
- (b) complete the Share Sale Facility's "Participation Form for CHESS-sponsored Holders" if you are a CHESS-sponsored holder and send this form to your broker or participant for them to authorise the removal of your Fitzroy River Shares from your CHESS holding by stamping the form in the box provided on the form. Your broker or participant must stamp and send the form to Boardroom so that it is received by Boardroom no later than the Closing Date.

If you choose to participate in the Program, your Fitzroy River Shares will be sold and the proceeds from the sale will be paid to you.



On **12 July 2024**, Fitzroy River has also made available a share sale facility to eligible shareholders who at the Record Date were holders of Fitzroy River Shares valued at less than A\$500 (**"Unmarketable Parcel"**) whose registered address is in Australia or New Zealand (the **"Unmarketable Parcels Facility"**).

If you choose to participate in the Program:

- a) ALL of your Fitzroy River Shares will be pooled with other Fitzroy River Shares under the Program and with Unmarketable Parcels to be sold through the Unmarketable Parcels Facility, which together will be sold on the ASX; and
- b) You will be deemed to appoint Fitzroy River as your agent to receive any notice that anyone involved in the sale facility is required to provide under the *Corporations Act 2001* (Cth).

Sale proceeds

The sale proceeds to which you will be entitled will be calculated by dividing the aggregate of the total proceeds from the sale of all Fitzroy River Shares sold under this Program and the total proceeds from the sale of all Fitzroy River Shares sold under the Unmarketable Parcels Facility, by the total number of Fitzroy River Shares sold under this Program and the Unmarketable Parcels Facility, and multiplied by the number of Fitzroy River Shares you held, rounded up to the nearest point one of a cent.

All participants who have their Fitzroy River Shares sold under this Program and the Unmarketable Parcels Facility, will receive the same average price per Fitzroy River Share.

This price may be more or less than the actual price at which your Fitzroy River Shares are sold.

The proceeds to which you are entitled will be remitted to you as soon as it is practicable (and in any event within eight weeks after the date on which Fitzroy River receives your election to participate in the Program), using the direct credit payment details recorded for your holding by EFT (if you have previously provided banking instructions to Fitzroy River's share registry) or alternatively you will be paid by cheque. You will not incur any brokerage or handling costs associated with the disposal of your Fitzroy River Shares. If you wish to update your direct credit instructions, please contact the Fitzroy River share registry, Boardroom Pty Limited. Details can be updated online at https://www.investorserve.com.au/ via Registered User Login.

The transaction confirmation statement will be issued in accordance with the communications instructions as advised to the share registry.

3. To retain your existing holding

If you wish to retain your existing holding of Fitzroy River Shares, then you simply do nothing.

4. Important information

It is important that you read and understand this letter and the following enclosed documents:

- Share Sale Facility Participation Form; and
- Share Sale Facility Terms and Conditions.

The market price of Fitzroy River Shares is subject to change from time to time. Whilst Fitzroy River and its nominee broker, Taylor Collison Limited (**"Broker"**) will endeavour to ensure the best available sale price is achieved for your Fitzroy River Shares under this Program, no assurance or certainty can be provided by Fitzroy River or the Broker about the price at which Fitzroy River Shares are sold. Up to date information on the market price of Fitzroy River Shares is available on the ASX website (www.asx.com.au).



This Program does not take into account the individual investment objectives, financial situation or particular need of each eligible shareholder. You should consider seeking independent financial and taxation advice before making a decision as to whether or not to participate in this Program.

Fitzroy River, its directors and officers, and the Broker make no recommendation as to whether you should participate in the Program and none of them should be taken to be giving any financial advice to you.

5. Enquiries

If you have any further questions, please contact Boardroom on 1300 737 760 (+61 2 9290 9600 international) or Fitzroy River via <u>enquiries@fitzroyriver.net.au</u>.

Yours faithfully,

num

Malcolm McComas Chair

Share Sale Facility Terms and Conditions

1. Terms of Participation

All registered shareholders of Fitzroy River Corporation Ltd ("Fitzroy River") with a registered address in Australia or New Zealand who hold fully paid ordinary shares in Fitzroy River ("Shares") valued at less than A\$1,000 but more than A\$500 worth of Fitzroy River ordinary shares) as at 5 July 2024 ("Eligible Shareholders") are entitled to participate in the Share Sale Facility ("SSF") (subject to Fitzroy River's right to determine, in its sole discretion, that a shareholder is not eligible to participate in the SSF). Participation is voluntary.

Applications to participate must be made by completing the Share Sale Facility Participation Form. An Eligible Shareholder who elects to participate in the SSF ("**Participating Shareholder**") does so by completing the Share Sale Facility Participation Forms (including these Terms and Conditions) and any associated documents provided or made available by Fitzroy River to Eligible Shareholders ("Facility Documents").

A Participating Shareholder will not be liable to pay any brokerage or handling fees for the sale of Shares under the SSF.

2. Offer Period

Eligible Shareholders will be able to participate in the SSF from 12 July 2024 to 30 August 2024 or such longer or shorter period as may be determined by Fitzroy River ("Offer Period"). Fitzroy River reserves the right, on behalf of Taylor Collison Limited ("Broker"), to modify the timetable, or to terminate or suspend the SSF in its sole discretion, for any reason. Extension or shortening of the Offer Period, or suspension or termination of the SSF, will be notified by way of a release through the announcements platform of ASX Limited.

3. Roles of Boardroom Pty Limited ("Boardroom") and the Broker

- 3.1 The Broker will act as execution-only broker to effect any sales under the SSF.
- 3.2 Boardroom will assist in the administration of the SSF, including by processing received Share Sale Facility Participation Forms, communicating with Eligible Shareholders, liaising with the Broker in relation to the sale of Shares and issuing transaction confirmation notices.
- 3.3 Boardroom (on behalf of Fitzroy River) is irrevocably authorised to do all things and execute all documents, including disclose any information you provide in connection with the SSF, effect any holding adjustment, securities transformation or other transmission or transaction in relation to Shares sold under the SSF, to facilitate the sale of those Shares by the Broker under the SSF.

4. Participation Forms

- 4.1 If you wish to participate in the SSF to dispose of your Fitzroy River Shares without incurring any brokerage or handling costs, then you need to:
 - a) complete the SSF's "Participation Form for Issuer-sponsored Holders" if you are an issuersponsored holder and sent the form to Boardroom so that it is received by Boardroom no later than 5.00pm (AEST) on **Friday, 30 August 2024**; or
 - b) complete the SSF's "Participation Form for CHESS-sponsored Holders" if you are a CHESS-sponsored holder and send this form to your broker or participant for them to authorise the removal of your Shares from your CHESS holding by stamping the form in the box provided on the form. Your broker or participant must stamp and send the form to Boardroom so that it is received by Boardroom no later than 5.00pm (AEST) on Friday, 30 August 2024

(each a "Share Sale Facility Participation Form").

5. Sale of Shares

5.1 If you choose to participate in the SSF:

- a) all of your Fitzroy River Shares ("**Eligible Shares**") will be pooled with other Fitzroy River Shares to be sold under the SSF and with Unmarketable Parcels* to be sold through the Unmarketable Parcels Facility; and
- b) you will be deemed to appoint Fitzroy River as your agent to receive any notice that anyone involved in the sale facility is required to provide under the *Corporations Act* 2001 (Cth).

*On **12 July 2024**, Fitzroy River also made available an unmarketable parcel sale facility to eligible shareholders who at the Record Date were holders of Fitzroy River Shares valued at less than A\$500 (**"Unmarketable Parcel"**) whose registered address is in Australia or New Zealand (the **"Unmarketable Parcels Facility"**).

5.2 The sale of Eligible Shares under the SSF will be made on the Australian Securities Exchange ("ASX") or other licensed market in the ordinary course of trading (including, in the Broker's sole discretion, by crossings in the ordinary course of trading).

The Broker may sell Shares at any time once the relevant Participation Form is processed by Boardroom after the end of the Offer Period.

Without limitation to the Broker's discretion, the Broker may, in its sole discretion, delay the sale of some or all of the Shares available to be sold on a trading day, if it considers market conditions to be unsuitable or to avoid an excessive concentration of sales on a particular trading day.

- 5.3 Boardroom will process Participation Forms received by it as soon as practicable after receipt. Shares to be sold by the Broker under the SSF may be sold in one or more trades and on one or more trading days as determined by the Broker in its sole discretion.
- 5.4 The sale proceeds to which a Participating Shareholder will be entitled will be calculated by dividing the total proceeds from the sale of all Fitzroy River Shares sold under the SSF and the Unmarketable Parcels Facility, by the total number of Fitzroy River Shares sold under the SSF and the Unmarketable Parcels Facility, and multiplied by the number of Fitzroy River Shares the relevant Participating Shareholder held, rounded up to the nearest point one of a cent.

All Participating Shareholders who have their Fitzroy River Shares sold under the SSF will receive the same average price per Fitzroy River Share.

This price may be more or less than the actual price at which a Participating Shareholder's Fitzroy River Shares are sold. Up to date information on the market price of Fitzroy River Shares is available on the ASX website (<u>www.asx.com.au</u>).

5.5 The price calculated in accordance with clause 5.4 may be different to the price for Shares appearing in the newspaper or quoted by the ASX on the day that a Participating Shareholder's Participation Form is sent or on any other day and may not be the best execution price on the trading day or trading days that the Participating Shareholder's Shares are sold. The market price of Fitzroy River Shares is subject to change from time to time, and the proceeds remitted to a Participating Shareholder from the sale of their Shares under the SSF may be more or less than the actual price that is received by the Broker for those Shares. None of Fitzroy River, Boardroom, the Broker or any other person will on any account be liable, and a Participating Shareholder may not bring any claim or action against the aforementioned, for not having sold Shares at any specific price or on any specific date.

After all of the Shares have been sold, Fitzroy River will make an announcement to the ASX indicating the date(s) that the Shares were sold and the price achieved.

5.6 Where a shareholder elects to participate in the SSF, he or she consents to the sale of **all** of the holding, identified on the relevant Share Sale Facility Participation Form as being eligible to participate in the SSF. Eligible Shareholders can only participate in the SSF in relation to all of their Shares identified in the relevant Share Sale Facility Participation Form and may **not** elect to sell only a portion of their Shares through the SSF.

6. Withdrawal of Share Sale Facility

6.1 Fitzroy River reserves the right to withdraw the SSF by written notice to Eligible Shareholders.

7. Confirmation

Boardroom will on behalf of Fitzroy River notify each Participating Shareholder of the number of Shares sold for that Participating Shareholder through the SSF and the price for those Shares.

8. Warranties and Acknowledgements

By signing and returning a Share Sale Facility Participation Form, a Participating Shareholder:

- (a) acknowledges that they have read and agreed to the terms of the SSF;
- (b) agrees that none of Fitzroy River, the Broker, Boardroom, or any other person will on any account be liable, and the Participating Shareholder may not bring any claim or action against any of them, for not having sold Fitzroy River Shares at any specific price, in any specific manner or on any specific day;
- (c) warrants that at the time of signing a Share Sale Facility Participation Form, the Participating Shareholder is the registered holder of the Fitzroy River Shares specified in that form, and you have not previously used the SSF for that holding, and that the information in this form is complete and accurate;
- (d) warrants (and authorises Boardroom and the Broker to warrant) to any buyer of the Participating Shareholder's Fitzroy River Shares through the SSF that the buyer will acquire good title to those Fitzroy River Shares and full legal and beneficial ownership of them free from all mortgages, charges, liens, encumbrances (whether legal or equitable), restrictions on transfer, or any other kind of third party rights;
- (e) agrees not to sell any of the Participating Shareholder's Fitzroy River Shares to any person once a Share Sale Facility Participation Form has been signed and sent, and authorises Boardroom to prevent transfer of the Fitzroy River Shares until they are required for settlement. The Participating Shareholder also authorises the transfer of their Fitzroy River Shares to the Broker as bare nominee for settlement of the sale. If any Fitzroy River Shares are sold in breach of this undertaking, the Participating Shareholder will be deemed to have appointed Boardroom or any officer of Boardroom as their attorney to purchase Fitzroy River Shares in their name, and at their expense, to satisfy their obligations in relation to the sale of their Fitzroy River Shares, and they will indemnify Boardroom for all costs and expenses incurred in connection with any such purchase;
- (f) acknowledges and agrees that the activities and circumstances of Fitzroy River may from time to time change, and where appropriate, require it to make continuous disclosure announcements to ASX, and that no such developments or announcements give the Participating Shareholders any rights in relation to, or otherwise affect, any sales of Fitzroy River Shares that have already occurred through the SSF;

- (g) acknowledges that none of Fitzroy River, the Broker, Boardroom, or any other person involved in the SSF has any liability to the Participating Shareholder other than for the payment to the Participating Shareholder by Boardroom of proceeds determined and payable in accordance with the terms of the SSF;
- (h) agrees that Fitzroy River and Boardroom may assume the authenticity of any form returned or purportedly returned by the Participating Shareholder, the Participating Shareholder's brokers or participant or the Participating Shareholder's authorised representative and that any person claiming to be the Participating Shareholder, the Participating Shareholder's broker or participant or the Participating Shareholder's authorised representative is in fact that person, and authorises Fitzroy River and Boardroom to act on any form believed by either of them to be authentic;
- acknowledges that Fitzroy River, the Broker and Boardroom will not acquire any legal or beneficial interest in the Participating Shareholder's Fitzroy River Shares in acting under the SSF;
- (j) agrees that the sale of Shares shall be subject to, and that Participating Shareholder is bound by, the applicable ASX Market Rules and the customs and usages of ASX;
- (k) agrees if that Participating Shareholder's Fitzroy River Shares are held by more than one person, that these terms shall bind all of the Participating Shareholders jointly and severally;
- acknowledges that when the Participating Shareholder returns a Share Sale Facility Participation Form, they are irrevocable bound to sell their Fitzroy River Shares under the SSF;
- (m) acknowledges that each Participating Shareholder will be responsible for payment of all taxes and charges which may arise in respect of sale of the Eligible Shares, including, without limitation, any income tax or capital gains tax;
- (n) appoints Fitzroy River as the Participating Shareholder's agent to receive any notice (including a Financial Services Guide and any update of that document) that anyone involved in the SSF is required to provide under the Corporations Act 2001 (Cth); and
- (o) acknowledges that the Facility Documents are governed by the laws in force in New South Wales.

Personal information may be collected on the Share Sale Facility Participation Form by Fitzroy River and/or Boardroom for the purpose of, and the sale of Shares by the Broker under the SSF. That information may be disclosed by each company to each other, the Broker, to each company's respective related bodies corporate, to external service companies such as mail service providers or as otherwise required or permitted by law. Please contact Boardroom for details of your personal information held by it or to correct inaccurate or out of date information.